Date: 3 March 2025

To: **All Bidders**
From: **International Development Law Organization, Headquarters Procurement Unit**
Subject: **Audit of the Financial Reports of the IDLO Implementing Partners in Uganda**

Amendment No: 1

Reference is made to IDLO RFP No. RFP No. N_195-2025-UGA-RFP issued on February 24, 2025 for the procurement of Audit of the Financial Reports of the IDLO Implementing Partners in Uganda through IDLO Tenders website.

Please find hereunder the queries received and IDLO's response to them.

1. **Question 1**

   We would like to participate in this tender through our J V(joint venture) Partner, kindly confirm whether we can apply as Lead Team of the same. Being International Bidder, we request you to allow us Quote in USD instead of Uganda Shilling.

   IDLO Response
   Refer to Annex A (Instructions to bidders) under Section 13. Joint Venture, Consortium, or Association (page 6-7). Only bids in local currency will be accepted (Uganda Shillings).

2. **Question 2**

   What is the exact period under review?

   IDLO Response
   IDLO is looking to establish one Framework Agreement with able and qualified Suppliers. A Framework Agreement is a type of agreement with its terms and conditions under which procurement of goods or services can be affected over a specified period, but which places no obligation on IDLO to order any specific service . All terms and conditions, including the prices, will remain unchanged during the period of the Framework Agreement(s). The duration of the Framework Agreement(s) is 12 months with an option to extend at the same price, terms and conditions for a second 12-month period subject to satisfactory performance and agreement by both parties. A Work Order will be issued when IDLO intends to make a commitment against Framework Agreements. The Work Order will provide information on the exact services to be offered (lifted from the Framework Agreement) in addition to other logistic details.

3. **Question 3**

   Has the project been audited since 2018 when the project commenced?

   IDLO Response
   Yes,the project has been audited since 2018.

4. **Question 4**

How many Implementing partners are being audited and where are they located in Uganda?

IDLO Response
Refer to ANNEX F2- FINANCIAL PROPOSAL scenario on page 25
"Scenario (estimated work order for one audit)"
Annual Audit of the Financial Reports of five (5) IDLO Implementing Partners for the Periods from:
1) 01 Jan 2024 to 31 Dec 2024.

The partners are all over Uganda however, an estimated amount per kilometer can be quoted for the team.

5. **Question 5**

What is the scope of work under review in terms of the budget/ actual expenditure to be reviewed?

IDLO Response

This information will only be provided to the successful bidders.

This letter serves to inform that Amendment No. 1 to RFP No. N_195-2025-UGA-RFP will be posted in response to questions raised by Bidders.

For your consideration while preparing your response to the above mentioned RFP. All other terms and conditions of the tender remain unchanged and remain applicable in full force.

We appreciate your continuous interest with IDLO and looking forward to receiving your valued offer.

Headquarters Procurement Unit IDLO