Date: 28th August 2026

To: **All Bidders**
From: **International Development Law Organization, Headquarters Procurement Unit**
Subject:

Clarification No: 2

Reference is made to IDLO **ITB No. N_280-2026_KEN_ITB** issued on 18th August 2026 for the provision of Design and Printing Services through IDLO Tenders website.

Please find hereunder the queries received and IDLO's response to them.

1. **Bidder Query:**
   We kindly request clarification regarding the tender for the Provision of Proofreading, Design & Layout, and Printing of Publications.

   The services are divided into the following lots:

   Lot 1: Proofreading Publications
   Lot 2: Design and Layout – Full Colour
   Lot 3: Printing of Publications – Full Colour, including:
   (a) Digital Printing – below 500 copies
   (b) Conventional Printing – above 500 copies

   Kindly clarify whether bidders are allowed to submit a bid for only one lot, or whether it is mandatory to submit bids for all the lots.

   IDLO response: The tender requirements under section 38 of instruction to bidders' states that bidder should quote for all lots.

This letter serves to inform you that Clarification No.2 to **ITB No. N_280-2026_KEN_ITB** will be posted in response to questions raised by Bidders.

For your consideration while preparing your response to the above mentioned **ITB No. N_280-2026_KEN_ITB**. All other terms and conditions of the tender remain unchanged and remain applicable in full force.

We appreciate your continuous interest in IDLO and look forward to receiving your valued offer.

Headquarters Procurement Unit IDLO